Period	Total New Requests Received	Requests Carried Over from Previous Quarter	Total	Requests Closed							Requests
				Sent Responsive Documents	No Records Available	Requests Denied	Withdrawn/ Removed for Lack of Payment/ Response	Response Times (not including withdrawn/closed for non-payment)			Pending at End of
								≤ 10 bus. days	11-20 bus. Days	> 20 bus. Days	Quarter (Inc. Carryover Requests)
1st Quarter (January 1- March 31)	90	22	94	70	6	6	12	61	9	12	18
2nd Quarter (April 1 - June 30)											
3rd Quarter (July 1- September 30)											
4th Quarter (October 1 - December 31)											
Total for 2020	90	22	94	70	6	6	12	61	9	12	

^{*}Note: Carryover discrepancy from third to fourth quarter due to late data entry



